



# FARINGDON ART SOCIETY

## CONSTITUTION

### 1. Aims of Faringdon Art Society (FAS)

To encourage anyone with an interest in shape, colour, form, movement, texture and the expression of it in paint, ink, pencil, stone, clay, pottery, wood etc., whether they are a leisure artist, a professional, or someone that enjoys the company and skills of artists and crafters.

### 2. Powers

To achieve its aim, FAS may:

- Organise events and workshops
- Arrange trips and visits to art galleries and museums
- Facilitate an annual exhibition
- Conduct an AGM open to all members of FAS each year
- Do anything that is lawful to help achieve its aim

### 3. Membership

Membership is open to any person aged 16 years or over who is willing to abide by any rules of FAS and willing to pay a membership subscription.

- Annual membership is valid from 1 February to 31 January of each year
- The membership subscription is to be determined at each AGM, and proposed changes specified and circulated to the membership with the invitation to the AGM

Member's information will be kept secure by the Membership Secretary, Treasurer and Secretary or other committee members on a need to know basis. No member's details are to be disclosed outside the FAS Committee without express permission of that member.

### 4. Equality

FAS is an inclusive society and therefore will not tolerate any instances of bullying, racism, sexism, homophobia, ageism, or gender politics in the course of FAS events or business. Where such instances are brought to the attention of the Committee, appropriate action will be taken which may lead to the removal of a member from the Society.

### 5. Management

FAS shall be administered by a Committee including Secretary, Membership Secretary and Treasurer.

- Committee members are to come from the membership of FAS

- Election to the committee will be conducted during the AGM with a simple majority in a ballot of members of FAS in attendance
- The Committee will elect office bearers at the first meeting following the AGM
- The Committee may co-opt members to the Committee as necessary
- The Committee will meet at least once each two months in person or by means of electronic communications as necessary
- The quorum for Committee meetings will be at least 50% of the Committee
- Voting shall be by simple majority.
- The Committee may, by a two-thirds majority vote and for a good reason remove a Committee member, provided that person has the right to be heard before a final decision is made

## **6. Duties of Committee Members**

All Committee members are responsible for the management and financial probity of FAS.

- The Secretary will maintain the administration of the organisation
- The Treasurer will maintain finances and keep proper records of activity
- The Membership Secretary shall maintain records of members and their membership status
- Other Committee members may be assigned roles which they are required to manage and report on accordingly

## **7. Annual General Meeting**

An AGM, open to all FAS members, is to be held each year in March

- The quorum for an AGM will be at least 50% of Committee members
- Notice: 2 weeks via website, email and post as required
- The following would normally be included in each AGM
  - Report from the Treasurer on the finances of FAS
  - Reports from other Committee members as appropriate
  - Election of Committee members
  - Membership Fees determined
  - Other matters as appropriate

An Extraordinary General Meeting (EGM) may be called by the Committee or at the request of at least 25 members. Notice is to be the same as that of an AGM.

## **8. Alterations to the Constitution**

Any changes to this Constitution must be agreed by at least two-thirds of those members present and voting at any AGM.

## **9. Dissolution**

FAS may be wound up at any time if agreed by two-thirds of members being present and voting at an AGM or EGM. In the event of winding up, any assets remaining after all debts have been paid shall be given to another organisation with similar aims. In the event that this is not suitable, any assets shall be equally distributed to FAS members.